

## **Newlane Complaint Form**

Student Name:

Student ID:

Email:

## Directions

Please complete this complaint form, attach any supporting documentation you may have, and return it to Newlane's Chief Academic Officer. If the complaint is about the Chief Academic Officer, return this form to the Chief Technology Officer.

## Complete all applicable fields:

Course Number (e.g., PHIL 101):

Course Name (e.g., Introduction to Ethics):

Course Professor:

Complaint:

Please give a DETAILED EXPLANATION of your complaint. Feel free to attach additional pages if necessary. Attach a copy of any supporting documentation you may have.

I hereby authorize Newlane University to review my academic records and all information pertinent to this complaint. I certify that all statements I have made regarding this complaint are truthful.

Student signature:

Date:

Please do not write below this line — Newlane Administration only

Date received:

Signature: