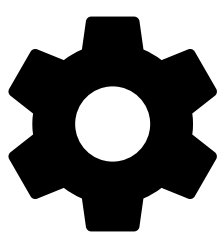
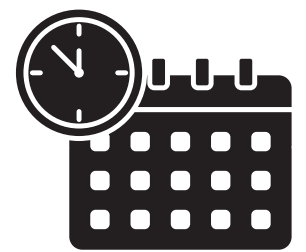




# 4 STEPS FOR STARTING A COURSE PROJECT + guiding questions



## 1. Identify Project Guidelines

What are the technical and formatting instructions for this project?

Does this project require research?

- If the project does require research, will you use MLA or APA to cite your sources?

What tools or resources will you use for your Works Cited or References page? Your parenthetical (in-text) citations?

## 2. Identify Project Goals

What are the project goals?

Who is the audience for this project?

- How will you ensure that this project is written or created for this audience?

## 3. Identify Project Objectives

What objectives are listed in the project instructions?

Are you unsure about any of the project objectives?

- If so, revisit the course material, ask a peer, and/or ask a professor.
- Remember, if you are unsure about something, many other students are likely also feeling unsure.
- Pointing out where you are feeling confused or “stuck” is helpful for you, and also for other students because professors will use your feedback to revise or clarify project guidelines.

## 4. Create a Project Plan

What are your responsibilities in and outside of this project?

How can this project be broken up into small and approachable tasks?

What are the small tasks that this project requires and how long do you estimate each task to take?

What task makes the most sense to start with?

- When will you begin this task?
- Do you know how to start this task?
- If you are feeling stuck, revisit the course material, ask a peer, and/or ask a professor.

What date would you like to submit the project?

- A practical way to approach this question is to decide when you would like to schedule your Course Hearing, and then aim to submit your Project 1-2 weeks before that date.